

Moving Day Checklist

Preparation and organization are key in determining whether or not your move will be stress-free. Follow the steps below to ensure that yours will be smooth.

One Month Before the Move

- Make arrangements to hire a mover or rent a truck.
- Make babysitting and/or pet care arrangements for moving day.
- File a change of address form at the post office or online at <https://moversguide.usps.com>.
- Change address on any mailing subscriptions.
- Arrange for the transfer of any medical and/or school records.
- Transfer medical, property, fire and auto insurance.
- Organize all move-related documents in one place, such as a folder or binder.

Two Weeks Before the Move

- Schedule utility transfers, such as:
 - Water
 - Gas
 - Electric
 - Telephone
 - Cable/Internet
- Transfer prescriptions to a pharmacy near your new home.
- Transfer/update your bank account.
- Collect or purchase packing supplies, such as boxes, bubble wrap, packing tape, etc.
- Pack up items in the garage, attic and storage areas.
- Confirm arrangements with movers.

One Week Before the Move

- Begin packing boxes, labeling as you fill. (*Did you see the FWT stickers we provided?*)
- Empty and clean your refrigerator, freezer and stove.
- Pick-up any outstanding items if you are moving far, such as dry cleaning and prescriptions.

The Day Before the Move

- Do a final check of closets, cabinets and drawers.
- Make sure you have enough cash on-hand for the move.
- Take out all of the trash.
- Fully charge cell phones.
- Make final confirmation with movers and exchange day-of contact information.

The Day of the Move

- Keep jewelry and other valuables with you.
- Prepare a box of supplies that you will need on move day, such as cleaning supplies, snacks, toiletries, bath and bedding items, trash bags, disposable dishes, pet food, cell phones chargers, prescriptions, eyeglasses, change of clothing, etc.
- Turn off the furnace/air conditioner
- Turn off the sprinklers
- Turn off the light switches
- Turn over or leave your keys/garage opener(s)



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