

NEW FEES FOR DALLAS COUNTY CLERK'S OFFICE
RECORDING DEPARTMENT
EFFECTIVE DECEMBER 1, 2005

STANDARD FILING FEES: \$16.00 FOR THE FIRST PAGE AND \$4.00 PER PAGE THEREAFTER (PER DOCUMENT) BREAKDOWN: \$5.00 FOR RECORDING, \$1.00 FOR SECURITY, \$5.00 RECORDS PRESERVATION and \$5.00 ARCHIVING RECORDS

FOLLOWING DOCUMENTS HAVE A SET FEE:

\$11.00 FILING FEE:

STATE TAX LIEN
RELEASE OF STATE TAX LIEN

\$23.00 FILING FEE

FEDERAL TAX LIEN (REAL ESTATE ONLY)
RELEASE OF FEDERAL TAX LIEN (REAL ESTATE ONLY)

\$18.00 FILING FEE:

BOND OF PUBLIC WEIGHER
CATTLE BRANDS
EMBALMERS LICENSE
HOSPITAL LIENS
OPTOMETRY LICENSE
POLYGRAPH LICENSE
FEDERAL TAX LIEN (PERSONAL PROPERTY ONLY)
RELEASE OF FEDERAL TAX LIEN (PERSONAL PROP.
ONLY)

NO FILING FEE:

MILITARY DISCHARGE

\$3.00 FILING FEE:

NOTICE OF SALE

ASSUMED NAME CERTIFICATES AND ASSUMED NAME CERTIFICATE WITHDRAWALS:

(214) 653-7275 (FOR RECORDING ONLY)

\$14.00 FOR THE FIRST SIGNATURE PLUS .50 FOR EACH SIGNATURE THEREAFTER PER ASSUMED NAME FILED.

(214) 653-7110 (FOR GENERAL INFORMATION OTHER THAN A SEARCH)

AN ADDITIONAL FEE OF \$2.00 IS CHARGED FOR EACH CERTIFICATE (IF ALL PARTIES ARE PRESENT WITH I.D.) FOR THE PURPOSE OF TAKING ACKNOWLEDGE BEFORE A DEPUTY OF THE COUNTY CLERK'S OFFICE.

THE UNINCORPORATED ASSUMED NAMES MUST BE COMPLETED IN DUPLICATE. THE INCORPORATED ASSUMED NAME MUST BE COMPLETED IN TRIPPLICATE. IF MAILED IN FOR RECORDING, A SELF ADDRESSED STAMPED ENVELOPE IS REQUIRED FOR THE RETURN OF THE FILE-STAMPED DUPLICATE COPY.

COPY FEE:

INDEX DEPARTMENT: \$1.00 PER PAGE FOR A PLAIN COPY, ADD AN ADDITIONAL \$5.00 PER DOCUMENT IF YOU REQUEST A CERTIFIED COPY.
(214) 653-7110

VITAL STATISTICS: \$8.00 PER CERTIFIED COPY OF A MARRIAGE LICENSE OR MARRIAGE APPLICATION CALL FOR COST ON BIRTH CERTIFICATES AND DEATH CERTIFICATES
(214) 653-7478

\$23.00 PER CERTIFIED COPY OF A BIRTH CERTIFICATE FOR A PERSON BORN IN THE STATE OF TEXAS

\$20.00 FOR THE FIRST CERTIFIED COPY OF A DEATH CERTIFICATE, \$4.00 FOR EACH ADDITIONAL COPY OF THE SAME CERTIFICATE ISSUED WITH THE FIRST REQUEST.

JOHN F. WARREN,
DALLAS COUNTY CLERK

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IDEMNITY BOND:
(214) 653-7443

CONTACT CIVIL PROCESS BEFORE FILING THE REAL ESTATE RECORDS.

MAPS:

RECORDING DEPT. (214) 653-7275 (REVISED SEPTEMBER 2005)

24 X 30 IS \$23.00
24 X 36 IS \$33.00

IF MULTIPLE PAGES ADD \$22.00 PER PAGE AFTER THE FIRST.
IF MULTIPLE PAGES ADD \$22.00 PER PAGE AFTER THE FIRST.

REQUIREMENTS:

TWO BLACK LINES ARE REQUIRED. ONE MUST HAVE ALL ORIGINAL SIGNATURES FOR RECORDING. THE SECOND COPY WILL BE FORWARDED TO THE APPRAISAL DISTRICT. ALL DUPLICATE COPIES WILL BE CLOCKED IN AT THE TIME RECEIVED ONLY.

ALL SIGNATURES MUST BE ACKNOWLEDGED. THE PLAT MUST BE APPROVED BY THE CITY SECRETARY, OR CITY PLANNING AND ZONING COMMISSION.

PERFORMANCE BOND, PAYMENT BOND AND A CONTRACT: (214) 653-7275
(FILED AS SEPARATE DOCUMENTS)

\$16.00 FOR THE FIRST PAGE, \$4.00 PER PAGE, THAT FOLLOWS ON BOTH THE PAYMENT BOND AND THE PERFORMANCE BOND.

\$18.00 FOR THE CONTRACT. THIS OFFICE WILL KEEP THE CONTRACT, PLEASE SEND A COPY.

IF THE CONTRACT COMES IN WITHOUT THE BOND(S), THE FEE WILL BE \$16.00 FOR THE FIRST PAGE AND \$4.00 FOR EACH PAGE THEREAFTER. THE CONTRACT MUST BE THE ORIGINAL AND ALL SIGNATURES NOTARIZED.

FINANCING STATEMENTS (UCC-1, UCC-3) REAL ESTATE ONLY: (214-653-7275)

UCC-1 \$26.00 STANDARD FORMS (NO ATTACHMENTS), PLUS AN ADDITIONAL \$5.00 PER ADDITIONAL DEBTOR AFTER THE FIRST. (FORM MUST BE DATED AFTER 07-29-1998 OR CURRENT)

\$41.00 NON-STANDARD FORMS, PLUS \$4.00 PER ADDITIONAL PAGE (AFTER DEBTOR'S SIGNATURE), \$5.00 PER ADDITIONAL DEBTOR AFTER THE FIRST. (ATTACHMENTS TO OR FORMS DATED PRIOR TO 7-29-1998).

UCC-3 \$26.00 STANDARD FORMS (NO ATTACHMENTS), PER BOX MARKED (FORM MUST BE DATED 7-29-1998 OR CURRENT). **ADDITIONAL \$5.00 PER DEBTOR/SECURED PARTY AMENDED AFTER THE FIRST.**

\$41.00 NON-STANDARD FORMS, PLUS \$4.00 PER ADDITIONAL PAGE, PER BOX MARKED. (ATTACHMENTS TO OR FORM DATED PRIOR TO 9-1-92). **ADDITIONAL \$5.00 PER DEBTOR/SECURED PARTY AMENDED AFTER THE FIRST.**

**JOHN F. WARREN,
DALLAS COUNTY CLERK**

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FINANCING STATEMENTS (UCC-1, UCC-3, UCC-11) PERSONAL PROPERTY ONLY: (214) 653-7099

- UCC-1 FILED WITH SECRETARY OF STATE. DUE TO THE REVISED ARTICLE NINE SOME CHANGES HAVE BEEN MADE. CONTACT SECRETARY OF STATE (512) 475-2700.
- UCC-3 \$16.00 STANDARD FORMS (NO ATTACHMENTS), PER BOX MARKED. (FORMS DATED 7/29/98 OR CURRENT) ADDITIONAL \$5.00 PER DEBTOR/SECURED PARTY AMENDED AFTER THE FIRST. CONTINUATIONS ARE FILED WITH SECRETARY OF STATE.
- \$31.00 NON-STANDARD FORMS PER BOX MARKED. (ATTACHMENTS TO OR FORMS DATED PRIOR TO). ADDITIONAL \$5.00 PER DEBTOR/SECURED PARTY AMENDED AFTER THE FIRST. CONTINUATIONS ARE FILED WITH THE SECRETARY OF STATE.
- UCC-11 \$10.00 STANDARD FORM PER DEBTOR SEARCHED. REVISED FORM 5/9/2001 OR CURRENT. \$25.00 NON-STANDARD FORM PER DEBTOR SEARCHED. ANY FORM PRIOR TO 5/9/2001.

ALL CHECKS SHOULD BE MADE PAYABLE TO: **JOHN F. WARREN, DALLAS COUNTY CLERK**

MAILING ADDRESS IS: DALLAS COUNTY CLERK'S OFFICE
509 Main Street, Suite 200
Dallas, TX 75202-3551